

Date

Addressee

Address Line1

City Province PostalCode

Country if not Canada

Dear Salutation,

Thank you for serving on Victoria University's Board of Regents for the 2022-23 academic year.

As President McEwen mentioned at our opening board meeting in October, we are embarking on a major fundraising campaign for Victoria University which will materially affect the future of the University.

One critical aspect of our work as Regents is to model a giving culture for the rest of the Victoria community and never has that role been more important than now. The example we set as Regents, by supporting Victoria's and/or Emmanuel's Annual Fund, cannot be overstated. Victoria University needs not only our volunteer expertise but also our philanthropic support.

Something which has yet to be achieved in the history of the Board of Regents is full participation in the Annual Fund. I encourage you to give whatever amount is comfortable for you—but do, please give! All contributions are welcome, and you may direct your gift generally to either Victoria or Emmanuel's Annual Fund, or specifically to an existing fund, for example the Regents Scholarship, established by past Regents to support Victoria College students.

Enclosed is your Annual Fund package which I hope you will take the time to read and to carefully consider.

As Chair of the Board of Regents, and on behalf of Victoria University, I would like to take this opportunity to extend my gratitude to each of you for the outstanding work you do and for the many ways in which you help to make Vic such a special community.

Sincerely,

Jane Smith (sample name)
Chair, Board of Regents